

<u>Activity</u>	<u>Owner</u>	<u>Timing</u>
<i>Transition to TADS TM will be a maximum 3 week process</i>		
TADS contract signed and processed	TADS	Day 1 & 2
<b><u>TADS implementation planning call</u></b>		Day 3 - 5
Schedule time to review transition process and timeline	TADS	
Discovery on payment schedules and open balances	TADS	
<b><u>Migration process</u></b>		Day 5 - 15
HES to TADS data migration planning	TADS	
School review round	School	
Define communication plan & language	TADS/School	
Family communication	School	
Data conversion	TADS	
TADS configuration & installation	TADS	
<b><u>System review &amp; training</u></b>		Day 15 - 18
Review setup & testing	School	
TADS application training	TADS/School	
<b><u>Go live</u></b>		Day 18 - 21
End-user training	TADS/School	
Intro to knowledge resources and support team/resources	TADS	
<b><u>Post go live</u></b>		Day 30 - 45
Follow up / check in	TADS	